

1. User Authentication

1.1 How to register on portal

Step 1. Open the website using link <https://eapdea.gov.in/>

Step 2. Click on Register here

Step 3. Enter your email id and click on register button

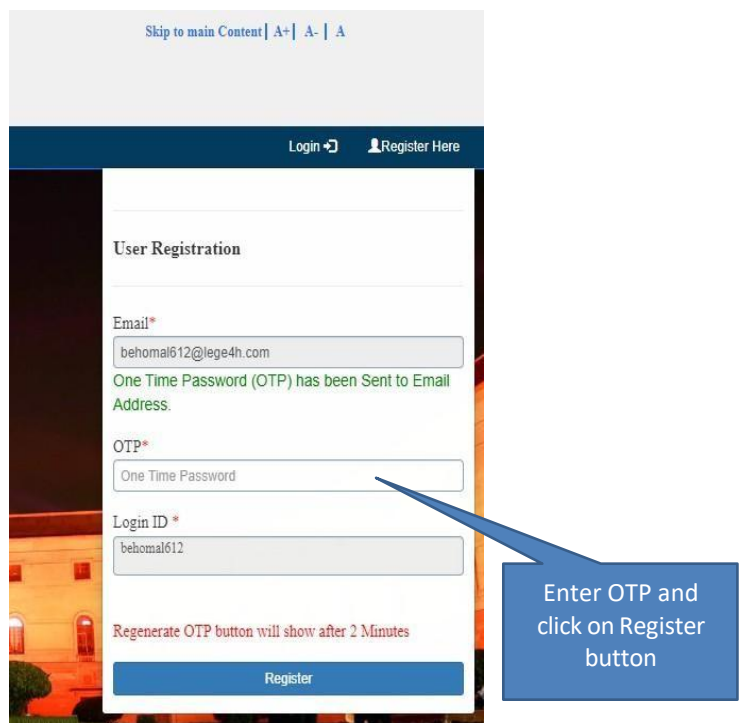
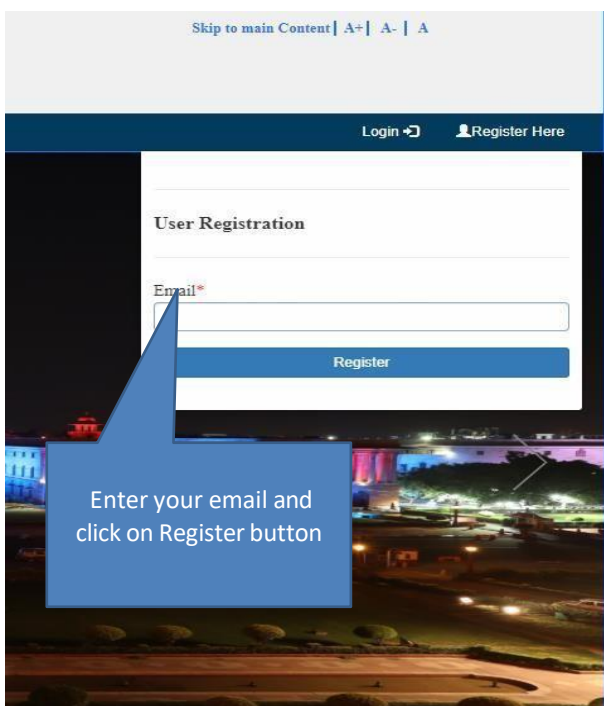
Step 4. Enter OTP which is sent on your mail.

Step 5. Click on Register Button

Step 6. Fill your complete details and click on submit. The following details you need to fill

- The User registration screen opens with following fields:
 - Select Ministries/ Departments/ States/ MDB/ PSE from the drop-down menu (Mandatory)
 - Select Department from drop down menu
 - Select Designation from drop down menu (Mandatory)
 - Enter Name (Mandatory)
 - Enter Telephone with STD Code
 - Enter Address1 (Mandatory)
 - Enter Address2
 - Enter Address3
 - Enter Mobile
 - Enter Password
 - Enter Confirm Password
 - Enter Captcha
 - Click Submit to proceed
 - Click Refresh to reset the screen

Step 7. Please send your confirmation details to [jinander\[at\]nic\[dot\]in](mailto:jinander[at]nic[dot]in) to verify your account or ask to your nodal officer to verify your account. After verification of your account, user will get an email confirmation to login on system.



User Registration (* indicates mandatory fields)

Ministries / Departments / States / MDB / PSE *
 ----Select----

Select Department *
 ----Select----

Designation *
 ----Select----

Email *
 jiber84653@smlmail.com

User Id *
 jiber84653

Name *

Telephone *
 with STD code

Address1 *

Address2

Address3

Mobile
 nicadmin

Password *

Confirm Password *
 Password

Enter Captcha:
 14314

Submit Close

Fill the details and click on Submit button

1.2 How to Login on portal

- Step 1:** Open website
- Step 2:** Enter username or email id in User Name textbox.
- Step 3:** Enter Password
- Step 4:** Enter captcha code.
- Step 5:** Click on Login Button

Login

Sign in with your User Name & Password

Username *
 admin

Password *

81299

Enter Captcha:
 81299

Login

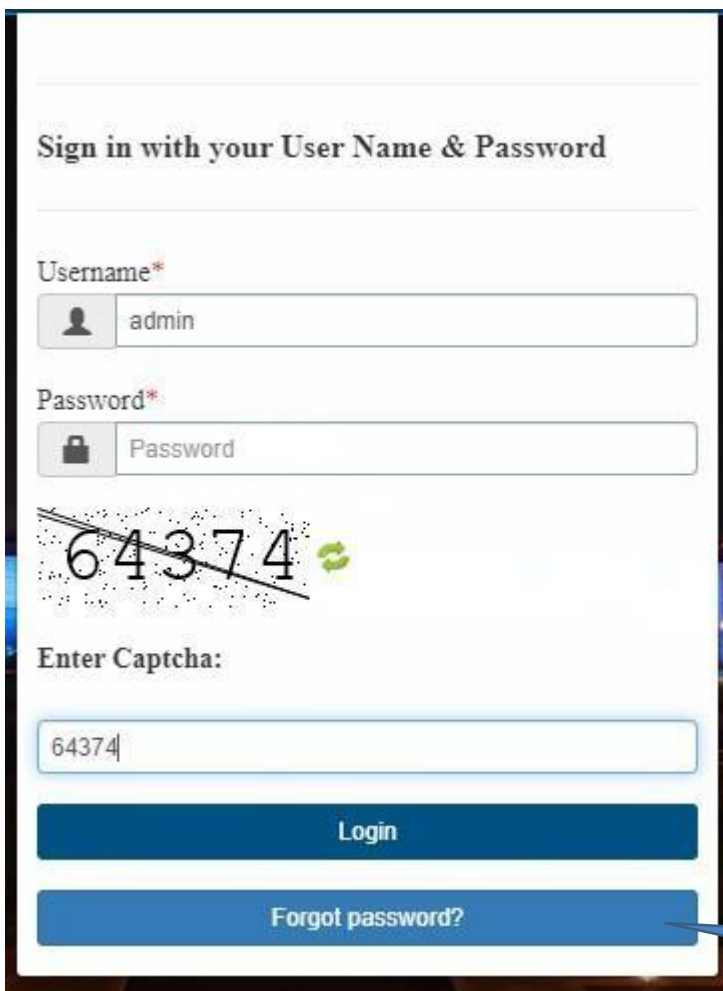
Forgot password?

Click here after entering the valid user name and password

***** If user enters five times wrong user name/password, account is locked. If your account is locked, user can reset account using forgot password option to unlock it, In case of user forgot the password, user can reset password using forgot password button. *****

1.3 How to Reset Password/unlock the user account on portal

- Step 1: Open website
- Step 2: Enter username in User Name textbox.
- Step 3: Enter captcha code.
- Step 4: Click on Forgot password Button
- Step 5: Enter OTP
- Step 6: Enter New Password and Confirm password
- Step 7: Click on Submit button



The screenshot shows a login interface with the following elements:

- Title: "Sign in with your User Name & Password"
- Username field: Labeled "Username*", contains the text "admin".
- Password field: Labeled "Password*", contains the text "Password".
- Captcha: A graphic showing the numbers "64374" with a green refresh icon.
- Enter Captcha: A text input field containing "64374".
- Buttons: "Login" and "Forgot password?".

Click on Forgot Password Button after entering the username and captcha



PPR Management Portal

One Time Password Is:- 8N5W46

Received OTP on email

[Click Here To Check PPR Portal](#)

This is a system generated mail. Please do not reply to this email ID. Mail sent to this address cannot be answered.

(1) You Are Still Having Problems? If you're still having difficulty retrieving your password please use forgot Password Link contact system Administrator.

(2) This request was made on :- 24 Jul 2020

Reset Password

OTP has been sent on your registered Mail

OTP*

8N5W46

New Password*

.....

Confirm Password*

.....

Submit

Time left (in mm:ss) 2:32

Click on Submit button after entering the OTP, New Password and Confirm Password